

Accountability Council for Co-operative Education and Work Integrated Learning-BC

Mandate, Purpose, Membership and Organization

Mandate

The Accountability Council for Co-operative Education and Work Integrated Learning BC (ACCE-WIL-BC) is an independent council of the Association for Co-operative Education (BC/Yukon). The Council is comprised of one member from each public, post-secondary co-operative education and work integrated learning institution in BC/Yukon as appointed by the President of the institution. The Council is accountable to key co-operative education and work integrated learning stakeholders (such as students, employers, government, and educational institutions).

Purpose

The purpose of the Council is:

- To provide and encourage the adoption of consistent program guidelines and standards for quality Co-operative Education in BC
- To provide and encourage the adoption of consistent program definitions and attributes of Work Integrated Learning (WIL)
- To collect and disseminate standardized statistical data related to co-op education and work integrated learning programs from member institutions where applicable
- To act as a collective voice for accountability issues related to BC co-operative education and work integrated learning
- To serve as a venue to discuss and promote institutional issues for co-operative education and work integrated learning

Membership

1. The Council will be composed of one co-operative education delegate who is directly responsible for co-operative education and/or work integrated learning from each public BC post-secondary institution, as appointed by the President of the Institution.
2. If the appointed delegate is unable to attend a Council meeting, s/he may send a substitute in his/her place; the substitute must have the authority to speak and vote for the institution on all scheduled agenda items.
3. The President of ACE will be an ex-officio voting member of the Council.
4. A representative(s) from the Ministry(s) responsible for post-secondary education and skills training will be invited to attend each meeting. The Chair will be responsible for ensuring that the Ministry(s) is updated regularly on the Council's work if a representative is not present.

Organization

1. Semi-annual meetings shall be conducted with additional meetings at the discretion of the Chair.
2. The membership will appoint a Chair, Vice-Chair, and Secretary. The term for the Chair and Vice-Chair is two years, after which the Vice-Chair will assume the chair. The term for the secretary is one year. When possible, the practice will be that the Chair and Vice-Chair shall represent the interests of all institutes during their tenure.
3. The term of appointment for each member will be ongoing until the Council is advised of a replacement, in writing, by the institution president.
4. Upon the recommendation of the Council, the Chair may appoint sub-committees as required.
5. The ACE President will report Council activities back to the ACE Board on a regular basis.

- Agreed to in principle at the November 14, 2007 ACCE-BC meeting
- Revised wording on September 3, 2009 (*change "bi-annual" to "semi-annual"*)
- Revised wording on May 12, 2010 (change "all sectors" to "all institutes")
- Revised wording on May 28, 2017 (expanding the mandate to include WIL)